



APPLICATION: 20____ PAUL ERASMUS HIGH SCHOOL HOSTELS

A. ONLY FAMILY DETAILS

1.	Full name and surname of learner	
2.	Grade and class in 20____	
Name and address of person responsible for hostel fees		
3.	Relationship (father/guardian/stepfather) (mother/guardian/stepmother)	
	Initials and surname	
	Postal address	
	Occupation	
	Company	
	Work address	
4.	Home address of learner	
5.	Telephone numbers	
	Father	Mother
	Work: _____	Work: _____
	Cellphone: _____	Cellphone: _____
	Fax: _____	Fax: _____
6.	Names of other learners in the family that attend Paul Erasmus High School	
	Child	
1		
2		
3		
4		

Choose **one** of the following options

(Parents of Lesotho are compelled to choose option 3)

Full name and surname of learner							
Grade		Year					
Please attach copies of ID, salary advice, proof of banking details <u>or</u> a cancelled cheque of the person who is responsible for settling the account.							
Option 1	DEBIT ORDER						
(Please note: No payments should be made into the school account. We have separate accounts.)							
I request Paul Erasmus High Hostels to arrange with Buro Focus to deduct the hostel fees from my bank account.							
Name of Bank/Building society							
Address of branch							
Branch code							
Account holder's name							
First name							
Other Initials							
Account number							
Account type (Attach cancelled cheque)		Cheque	<input type="checkbox"/>	Savings	<input type="checkbox"/>	Transmission	<input type="checkbox"/>
Date of first withdrawal							
Registration fee							
Total for hostel year 20_____							
If the debit order is not met then the outstanding amount will immediately be claimable and payable. I shall also be responsible for the payment of all lawyers and client costs connected with the collecting of the outstanding amount.							
Date		Signature					
_____		_____					
ID Number		Tel. No. (w)					
_____		_____					
Is your estate under investigation? Yes <input type="checkbox"/> No <input type="checkbox"/>		Tel. No. (h)					

Parents of Lesotho must note that they must fill in option 3.

Parents of South Africa must note that if they take option 2 the amount must be paid before the learner enters the hostel each term.

Breakage:

Learners will receive lockers and rooms in a good condition. Should damage occur in the room, study hall or any other place in the hostel, your account will be debited accordingly for the amount needed to repair or replace the damages.

Option 1	ANNUAL PAYMENT		
Annual amount for the year 20____		_____	
Registration fee (pay before _____)		_____	
Balance		_____	
Minus discount		_____	
Total (Pay before _____)		_____	
Date _____	Signature _____		
ID Number _____	Tel. No. (w) _____		
	Tel. No. (h) _____		

(Must pay before learner enter the hostel every term)

Please be advised that no learner will enter the hostel premises if the deposit and terms money is not paid before entering the hostel.

Option 2	TERMLY PAYMENT		
1st Term: Amount _____		2nd & 3rd Term: Amount _____	
Less Registration Fee _____		4th Term: Amount _____	
Total _____			
Date _____	Signature: _____		
ID Number _____	Tel. No. (w) _____		
	Tel. No. (h) _____		

Initial _____

Option 3	AS A CITIZEN OF LESOTHO I MUST PAY THE FULL AMOUNT FOR THE YEAR		
Registration fee		_____	
Hostel fee		_____	
Total		_____	
Date	Signature: _____		
ID/Passport No.	Tel. No. (w) _____		
	Cellphone _____		

B. AGREEMENT BY PARENT/GUARDIAN OF LEARNER TO THE GOVERNING BODY OF PAUL ERASMUS HIGH SCHOOL HOSTELS AS CONSTITUTED IN ARTICLE 16(1) OF STATUTE 84 OF 1996 AS ADAPTED P/A PAUL ERASMUS HIGH SCHOOL SENEKAL

Name and grade of learner 20_____	
Name of person responsible for account	
Residential address of responsible person (please attach proof of residential address, e.g. water & electricity account)	
ID Number	

Because I, the parent/guardian, apply for the above mentioned learner's admittance to Paul Erasmus High School for instruction as provided in Article 3 of Statute 84 of 1996 as amended.

- I accept the rules of Paul Erasmus High School Hostels, including the Conduct and Disciplinary Code, as modified from time to time. I accept that the Governing Body in consequence of the stipulations of Articles 36, 37, 38, 39 and 41 of 1996 is responsible for the financial administration of the school fees.
- I undertake to pay hostel fees as demanded by the education legislation with the understanding that:
Payment will be appropriated/used in the following sequence/consecutive order: outstanding fees regarding the previous year/years.
- Should any amount as mentioned above not be paid by the due date, the full outstanding hostel fees will be paid immediately and the Governing Body is entitled to take any steps against me should I fail to rectify the default within 7 (seven) days, after a written notification in this regard. The notification will be issued by registered post and will deem to have been received 4 (four) days after dispatchment thereof by post as mentioned.
- I accept that should I neglect to pay, the Governing Body will then take action without notification as deemed fit which may include judgement by default in a competent/authorized court, a salary order of attachment, a debt order of attachment or other action.
- Collection Commission at 10% on every payment may be levied/imposed charged and all costs on the scale like between solicitor/attorney and own client may be redressed, including

costs which may be concluded later should I neglect to pay in consequence of this agreement.

I agree that for the purposes of this agreement/contract, a certificate signed by the treasurer of the Governing Body, will be conclusive evidence of the outstanding and due amount.

6. The Governing Body's right to extort previous and other financial commitments from me will not be influenced by this. This agreement neither replaces nor changes the existing demands/claims of the Governing Body against me.
7. Hostel fees are payable before a learner are allowed into the hostel each term. No learner will be allowed into the hostel if there is an outstanding balance on the account.

No changes, omissions, or additions to this contract will have any legal force unless they are put in writing and signed by both parties.

I also choose the address above for receiving notifications, documents, as well as documents which initiate legal action. (Domicilium citandi et executandi)

PARENT/GUARDIAN AS WITNESS

THUS DONE AND SIGNED AT _____

ON THIS _____ DAY OF _____ 20_____

FOR OFFICE USE ONLY:

The Governing Body of Paul Erasmus High School Hostels hereby accepts the commitment/undertaking as submitted, and grants the learner admission for the designated school year.

ON BEHALF OF GOVERNING BODY

AS WITNESS

1. _____

2. _____

If this undertaking is not submitted by 30 November 20___ it will be accepted that the parent has not applied for admission. Other or new applications for admission will then be considered

DISCIPLINARY SYSTEM PEHS HOSTELS

Name: _____ Date: _____

Grade: _____

Serious Transgressions:

Smoking, drinking alcohol or any illegal substances or in possession of these	60	
Intoxicated (drunk in hostel, returning intoxicated back to the hostel)	60	
In possession of knives or weapons	60	
Leaving hostel without permission (to town or any other place)	60	
Theft	60	
Fighting or bullying learners	60	
Intimidating other learners	50	
Continuously upsetting the discipline/order in hostel	60	
Vandalism	30	
Illegal visitors	20	
Bad behaviour towards staff	50	
Lying to staff		
Repeatedly transgressing the rules - double points		

Less Serious:

Illegal equipment	10	
Disruptive in study/dining hall	10	
Absent from study/dining hall	10	
Late for study/meals	10	
Making a mess in hostel	10	
Making a noise after silence bell	10	
Making a noise after lights out	10	
Lights on after lights out	10	
TV after lights out	10	
Phone during silence or after lights out	10	
Phone in study	10	
Late after exit weekend	10	
Late from town	10	
Not in room with inspection	5	
Washing clothes in hostel or on Sundays	5	
Rooms untidy	5	
Uniform wrong	5	
Sleeping in study	5	
Talking in study	5	
Going to town without uniform	5	
Removing utilities out of dining hall	5	

Signature: _____