

# St Catherine's Convent

The Highway Road, Florida. Gauteng  
PO Box 2166, Florida Hills 1716



Tel: 010 880 8270  
Lucy.Gombart@stcatherines.co.za  
Elize.Serrao@stcatherines.co.za

**Mission Statement:** "To prepare girls to become valued members of society, to have confidence in themselves and fidelity to their values by the provision of a complete, sustainable Catholic/Christian education."

## Note:

The application form is to be accompanied by:

- |  |  |
|--|--|
| <input type="checkbox"/> An administration fee of R300.00 (non-refundable)       | <input type="checkbox"/> Baptism certificate (if applicable) |
| <input type="checkbox"/> Copies of the latest school report                      | <input type="checkbox"/> Vaccination Certificates            |
| <input type="checkbox"/> Birth certificate (baptism certificate (if applicable)) | <input type="checkbox"/> Copies of both parents' IDs         |
|  | <input type="checkbox"/> Recent head and shoulder photograph |

Should your daughter be accepted there is a non-refundable capex fee of R3 000 payable within 4 weeks of acceptance

Please complete all details in full using block letters

Pupil's Surname			
First Name		Middle Name	
Grade applied for		Year	
Date of Birth		Home Language	
Religious Denomination: e.g. <i>Methodist, Anglican, Catholic etc</i>		Ethnic Group: <i>Requirement of the GDE</i>	
Name of last School attended			
How long at last school?		Present Grade	
State any physical reasons why your child cannot participate in sport:			
Any other daughter/s attending this school? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Applying for a sibling as well			
Name and Grade of your daughter at this school;			
Name: _____ Grade: _____.			
Record any other association with the school (Mother ex pupil, etc):			

Doctor's name		Doctor's telephone	
Medical aid		Medical aid number	
Main member's name			

**CATHOLICS ARE REQUIRED TO COMPLETE THE FOLLOWING:**

Name of Parish			
Date of Baptism		Place	

**FAMILY DETAILS****PRIMARY PARENT/GUARDIAN****SECONDARY PARENT/GUARDIAN**

PRIMARY PARENT/GUARDIAN		SECONDARY PARENT/GUARDIAN	
Surname		Surname	
Name		Name	
Title		Title	
Initials		Initials	
Relationship		Relationship	
ID Number		ID Number	
Passport Number		Passport Number	
Company		Company	
Occupation		Occupation	
Business email		Business email	
Business Telephone		Business Telephone	
Business Fax		Business Fax	
Marital Status		Marital Status	
Ethnic Group		Ethnic Group	
Citizenship		Citizenship	
Language		Language	
Home email		Home email	
Home Telephone		Home Telephone	
Home Fax		Home Fax	
Cell Number		Cell Number	
Residential Address		Residential Address	
Postal Address		Postal Address	

EMERGENCY NAMES AND NUMBERS (GRANDPARENT; FRIEND; AUNT ETC)		EMERGENCY NAMES AND NUMBERS (GRANDPARENT; FRIEND; AUNT ETC)	
Full Name		Full Name	
Relationship to pupil		Relationship to pupil	
Telephone Numbers		Telephone Numbers	

FINANCIAL DETAILS	
Debit Order	<input type="checkbox"/> Yes <input type="checkbox"/> No
Account Holder:	
Bank:	
Branch:	
Branch Code:	
Account Number:	
Amount:	
Action Date:	5 <sup>th</sup> <input type="checkbox"/> 25 <sup>th</sup> <input type="checkbox"/> 28 <sup>th</sup> <input type="checkbox"/> OR 30 <sup>th</sup> <input type="checkbox"/>

**Banking Details:**

St. Catherine's Convent  
Standard Bank of S.A. Ltd.  
Florida Branch  
Account No: 02 119 782 2  
Branch Code: 015641

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## PLEASE READ, SIGN AND RETURN TO THE SCHOOL

COMPLETION OF THE APPLICATION FORM DOES NOT GUARANTEE ACCEPTANCE OF YOUR DAUGHTER INTO THE SCHOOL.

### TERMS AND CONDITIONS

The parent (or legal guardian) agrees to the following:

1. All fees are payable monthly in advance.
2. The fee tariff will be determined by the School Board from time to time and will be advised to the parent (legal/guardian), in writing, at least one month prior to the next payment being due.
3. Interest will be levied on overdue accounts at the appropriate rate.
4. Once a pupil has been admitted to the School, a term's notice of her withdrawal must be given in writing to the School Management. If such notice is not given, a full term's fees at the rate applicable for the next succeeding term will be paid in lieu thereof.
5. The parent, by signature hereto, agrees that any grievance shall be directed firstly to the specific teacher. Should such parent not be satisfied, such parent may approach the relevant Phase Director; hereafter such parent may lodge a written complaint to the Principal.
6. The School Board may from time to time prescribe rules and regulations for the proper running of the school. The parent agrees to be bound by such rules and regulations and the School Board shall notify the parent of any material amendments thereto.
7. The parent understands and accepts that the school is a Christian organization and that the rules may prescribe Christian conduct. The school supports religious and educational policies of the South African Catholic Bishops Conference and that instruction at the school takes place in accordance with this ethos, this involves attendance of religious education classes and any Masses.
8. The School and its representatives are hereby indemnified in relation to any death or injuries, damages, or loss to property sustained by its pupils within or outside the school boundaries, whether such pupil is in transit, or whether such incident occurs whilst in the company and/or control of a representative of the school, and whether death, injury or loss sustained can or cannot be ascribed to any act, omission or negligence on the part of the School, its teachers, its employees or representatives.
  - 8.1 It is hereby agreed that a parent or legal guardian or any other third party who assists in the supervision and/or transport of a pupil will, for the purposes of this clause, be deemed to be a representative of the School.
  - 8.2 This indemnity will also extend to after school care and all other extra mural activities.
9. The School Board reserves the right, without notice, to vary these conditions from time to time, but failure by the School Board to enforce conditions shall not constitute a waiver of its rights.
10. In the event of any default by the Parent/Legal Guardian of any provision of this agreement, the Parent/Legal Guardian hereby consents and authorises St Catherine's Convent to furnish the name, credit record and repayment history of the Parent/Legal Guardian to any credit bureau or credit authority as a delinquent debtor.

### PLEASE PRINT:

I, \_\_\_\_\_ parent / guardian of

\_\_\_\_\_

hereby certify that I am duly authorized to sign this Application for the registration of the abovementioned pupil and I confirm that I am aware of the terms and conditions as stated on this form, and that, by my signature hereto, I bind myself to such terms and conditions which shall be applicable to any pupil or pupils I have enrolled at your School. I acknowledge that any reference as to parent in this form will be applicable to me.

Date \_\_\_\_\_ Signed \_\_\_\_\_